

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

JANUARY 9, 2018

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:54 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	<i>(Finance Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Operations & Policy Committees)</i>
Robert J. Fisher - <i>present</i>	<i>(Education & Finance Committees)</i>
Bashera Grove - <i>present</i>	<i>(Education Committee)</i>
James Hills - <i>present</i>	<i>(Finance & Operations Committees)</i>
Thomas N. Keech - <i>present</i>	<i>(Education Committee)</i>
Brandon J. Rhone - <i>present</i>	<i>(Policy Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Policy Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Dr. Cynthia Ajemian, Director of Special Education - *present*
Jeffrey Ammerman, Director of Business Administration - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Solicitor

Michael I. Levin, Esquire - *not present*

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- E. Student Adjudication 10007181
- F. Student Adjudication 20000163
- G. Student Adjudication 10001601
- H. Student Adjudication 70000594

Motion: James Hills

Second: Ann Wuertz

Vote: 8-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the financial statements and the bills payable list.

B. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Lonsinger, Loree, Assistant Business Manager for the Coatesville Area School District. Letter Dated: 12/19/2017. Reason: Personal. Effective: 1/2/2018.

b. CATA

- 1) Gery, Cassandra, Elementary Teacher for King's Highway Elementary School. Letter Dated: 12/19/2017. Reason: Personal. Effective: 1/5/2018.
- 2) Gordon, Horace, .25 Cyber Mathematics Teacher for the Coatesville Area School District Cyber Academy. Letter Dated: 1/3/2018. Reason: Personal. Effective: 1/4/2018.
- 3) Hartwell, Thomas, Music Teacher for Rainbow Elementary School. Letter Dated: 12/13/2017. Reason: Personal. Effective: 2/9/2018.

- 4) King, Kimberly, School Psychologist for East Fallowfield Elementary School and King's Highway Elementary School. Letter Dated: 11/27/2017. Reason: Personal. Effective: 12/21/2017.
- 5) Knecht, Marcy, Guidance Counselor for Caln Elementary School. Letter Dated: 12/1/2017. Reason: Personal. Effective: 2/1/2018.

c. CATSS

- 1) Senter, Danielle, 5.75 Hour Special Education Aide for North Brandywine Middle School. Letter Dated: 12/20/2017. Reason: Personal. Effective: 1/1/2018.
- 2) Stafford, Margo, Technology Aide for the Coatesville Area School District. Letter Dated: 12/1/2017. Reason: Retirement. Effective: 1/5/2018.

d. EXTRA DUTY

- 1) Diehl, Karen, Elementary Band Advisor for King's Highway Elementary School. Letter Dated: 8/8/2017. Reason: Personal. Effective: 10/6/2017.
- 2) Diehl, Karen, Elementary Orchestra Advisor for King's Highway Elementary School. Letter Dated: 8/8/2017. Reason: Personal. Effective: 10/6/2017.
- 3) Hartwell, Thomas, Band Director for Rainbow Elementary School. Letter Dated: 12/13/2017. Reason: Personal. Effective: 2/9/2018.
- 4) Hartwell, Thomas, Orchestra Director for Rainbow Elementary School. Letter Dated: 12/13/2017. Reason: Personal. Effective: 2/9/2018.
- 5) Ziegler, Lance, Assistant Baseball Coach for the Coatesville Area High School Campus. Letter Dated: 12/11/2017. Reason: Personal. Effective: 12/11/2017.

e. FEDERATION

- 1) Mowday, Priscilla, 3.5 Hour General Utility Worker for the Coatesville Area Intermediate High School. Letter Dated: 12/5/2017. Reason: Personal. Effective: 12/12/2017.
- 2) Toney, Marcus, Labor Pool for the Coatesville Area School District. Letter Dated: 11/27/2017. Reason: Personal. Effective: 12/1/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Kelly, Michelle, Assistant Business Manager for the Coatesville Area School District. Posted: 11/6/2017. Salary: \$92,000 (pro-rated). Degree: BS—Accounting, Penn State University. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) DeFazio, Aubrey, Second Grade Teacher for Friendship Elementary School. Posted: 9/18/2017. Salary: \$43,133 (pro-rated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Childhood Education, Bloomsburg University. Certification: Grades PK-4. Effective: 1/3/2018. SP4: Approved. Pending 168 Forms.
- 2) George, Brenda, Special Education Teacher for the Coatesville Area Intermediate High School. Posted: 11/17/2017. Salary: \$86,633 (pro-rated). Level: M. Step: 19. Professional Employee Contract. Degree: BS—Education of Exceptional Children, Indiana University of Pennsylvania. MED—Education and Leadership Administration, Jones International University. Certifications: Mentally or Physically Handicapped K-12, Supervisor Special Education PK-12, Principal K-12. Effective: 1/2/2018. SP4: Approved. Pending 168 Forms.
- 3) Van Orden, Jeremiah, Special Education Teacher for the Coatesville Area Senior High School. Posted: 11/1/2017. Salary: \$49,033 (pro-rated). Level: B+15. Step: 5. Professional Employee Contract. Degree: BS—Criminal Justice, Mansfield University. Certification: Special Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Beegle, Bernard Scott, Twilight Math Tutor for the Coatesville Area High School Campus. Posted: 8/9/2017. Salary: \$33/hour. Effective: 1/2/2018. SP4: Staff.
- 2) Berish, Chad, 8th Grade Boys Baseball Coach for South Brandywine Middle School. Posted: 7/27/2017. Salary: \$2,235.75. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Coates, Kellie, Mentor for Katya Hubiak, Special Education at South Brandywine Middle School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 1/2/2018. SP4: Staff.
- 4) Daberkoe, Justin, 7th Grade Boys Baseball Coach for South Brandywine Middle School. Posted: 3/18/2017. Salary: \$1,782. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Mercier, Michelle, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 1/2/2018. SP4: Staff.
- 6) Ritrovato, Jean, Twilight Wellness and Fitness Tutor for the Coatesville Area High School Campus. Posted: 10/25/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

d. VOLUNTEER

- 1) Eberly, Rebecca, Volunteer for Indoor Track and Spring Track for the Coatesville Area High School Campus. Effective: 2017—2018 School Year.

- 2) Ziegler, Lance, Volunteer for Baseball for the Coatesville Area High School Campus. Effective: 2017—2018 School Year.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Campayo, Karin, Teacher for the Coatesville Area Senior High School. Effective: 11/19/2017—12/8/2017.
- 2) Crouse, Cynthia, Teacher for North Brandywine Middle School. Effective: 10/31/2017—2/5/2018.
- 3) Heller, Jeb, Teacher for South Brandywine Middle School. Effective: 5/7/2018—6/1/2018.
- 4) Henry, Damien, Teacher for North Brandywine Middle School. Effective: 12/21/2017—Intermittent.
- 5) Kline, Victoria, Teacher for East Fallowfield Elementary School. Effective: 4/3/2018—6/8/2018.
- 6) Nelson, Luke, Teacher for the Coatesville Area Senior High School. Effective: 12/8/2017—12/14/2017 and 1/2/2018—1/8/2018.
- 7) Smith, Justine, Teacher for Scott Middle School. Effective: 11/15/2017—11/30/2017.
- 8) Vollmer, Shirl, Teacher for North Brandywine Middle School. Effective: 12/4/2017—12/21/2017.
- 9) Ziff, Stephanie, Teacher for the Coatesville Area Senior High School. Effective: 3/19/2018—6/8/2018.

b. CATSS

- 1) Peachey, Julia, Accounts Payable Secretary for the Coatesville Area School District. Effective: 11/8/2017—1/8/2018.

c. FEDERATION

- 1) Henan, Madline, General Utility Worker for Rainbow Elementary School. Effective: 11/13/2017—12/21/2017.
- 2) Sampson, Diane, General Utility Worker for Reeceville Elementary School. Effective: 11/13/2017—2/1/2018.

- 3) Watson, Sarita, General Utility Worker for the Coatesville Area Senior High School.
Effective: 1/2/2018—3/2/2018.

4. Leave(s) of Absence—Unpaid Personal

RECOMMENDED MOTION: That the Board of School Directors approves the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Jaskot, Gregory, Teacher for Reeceville Elementary School. Effective: 12/8/2017.

C. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Vollmer, Shirl, Special Education Teacher for North Brandywine Middle School.
Letter Dated: 1/9/2018. Reason: Retirement. Effective: 1/9/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Allen, Nicholas, Mathematics Teacher for North Brandywine Middle School.
Posted: 11/8/2017. Salary: \$43,133 (pro-rated). Level: B. Step: 1. Temporary Professional Contract. Degree: BA—Music Education, West Chester University.
Certifications: Mathematics 7-12, Music PK-12. Effective: TBD. SP4: Approved.
Pending 168 Forms.

b. EXTRA DUTY

- 1) Bien, Jessica, Drama Club Advisor for North Brandywine Middle School. Posted:
10/27/2017. Salary: \$2,227.50. Effective: 2017—2018 School Year. SP4: Staff.

D. Anonymous Donation Check to Pay-Off All Students' Outstanding Food Services Debt

RECOMMENDED MOTION: That the Board of School Directors accepts an anonymous donation check in the amount of \$6,575.29 to pay off all students' outstanding meal balances with the Food Services Department.

